



**CITY OF WHARTON
PARKS AND RECREATION MEETING**

**Monday, July 27, 2020
6:30 PM**


CITY HALL

**NOTICE OF
CITY OF WHARTON
PARKS AND RECREATION MEETING**

Notice is hereby given that a Parks and Recreation Meeting will be held on Monday, July 27, 2020 at 6:30 PM at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

SEE ATTACHED AGENDA

Dated this 23rd day of July 2020.

By: 
Andres Garza, Jr., City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks and Recreation Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on July 23, 2020, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Pursuant to V.T.C.A. Gov. Code Section 551.001 et seq., the City of Wharton City Council of Wharton, Texas will hold a meeting by Teleconference on Monday, July 27, 2020 at 6:30 p.m. at City Hall, 120 E. Caney St., Wharton, Texas 77488.

Join the meeting:

<https://zoom.us/j/97423782453?pwd=OUUxdGxMbFYzNGVESCslSnRhb1hKdz09>

To dial in by phone:

+1 346 248 7799 US (Houston)

888 475 4499 US Toll-free

Meeting ID: 974 2378 2453

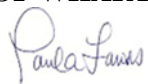
Password: 817354

If you wish to provide comments during the Public Comments portion of the meeting, submit an email before 3:00 p.m. Monday, July 27, 2020 to pfavors@cityofwharton.com and provide your name, address, telephone number and the agenda item on which you wish to speak.

City Staff will send an email providing instructions for commenting during public participation via videoconference directly to those registered to comment. The same rules apply to telephone comments as to in-person comments. They must be no more than 3 minutes in length.

Dated this 23rd day of July 2020.

CITY OF WHARTON

By: 
Paula Favors
City Secretary



A G E N D A
CITY OF WHARTON
Parks and Recreation Meeting
Monday, July 27, 2020
City Hall - 6:30 PM

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Call to Order.

Roll Call.

Public Comments.

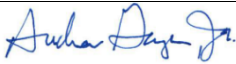
Review and Consider:

1. Minutes from the meeting held February 24, 2020.
2. Resolution: A resolution of the Wharton City Council approving an architectural services agreement between the City of Wharton and Stern & Bucek Architects for the Guffey Park Pavilion Improvement Project and authorizing the Mayor of the City of Wharton to execute all documents related to said project.

Adjournment.

City of Wharton
120 E. Caney Street
Wharton, TX 77488

PARKS AND RECREATION COMMITTEE

Meeting Date:	7/27/2020	Agenda Item:	Minutes from the meeting held February 24, 2020.
Attached are the minutes from the meeting held February 24, 2020.			
City Manager: Andres Garza, Jr.		Date: Thursday, July 23, 2020	
Approval: 			
Mayor: Tim Barker			

MINUTES
OF
CITY OF WHARTON
CITY COUNCIL PARKS AND RECREATION COMMITTEE MEETING
City Hall, 120 East Caney Street, Wharton, Texas
Monday, February 24, 2020
5:30 pm

City Manager Andres Garza, Jr. declared a meeting of the City Council Parks and Recreation Committee duly open for the transaction of business at 5:30 p.m.

Committee Members present were: Councilmember Russell Machann, Councilmember Steven Schneider and Councilmember Terry Freese.

Committee Member absent was: None.

Council Member present was: Mayor Tim Barker and Councilmember Clifford Jackson.

Staff Members present were: City Manager Andres Garza, Jr., Finance Director Joan Anandel, Assistant to the City Manager Brandi Jimenez, Community Development Director Gwyn Teves and Assistant to the Community Development Director Krystal Hasselmeier.

Staff Members absent were: None.

Visitors present were: Mr. Ron Sanders, Executive Director of the Wharton Chamber of Commerce and Ms. Sandy Sanders.

The next item on the agenda was public comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held September 23, 2019. Councilmember Russell Machann made a motion to approve the minutes as presented. Councilmember Terry Freese seconded. All voted in favor.

The second item on the agenda was to review and consider Request by the City Staff for a Mini Mural Park. Community Development Director Gwyn Teves stated that the City Staff would like to implement a Mini Mural Park on Fulton Street behind the City Hall Building on current city owned property that is not being utilized. She stated that the mini park would contribute to the City's Comprehensive Plan and activate a current dead space that is already being maintained by the Parks and Recreation Maintenance Department. She stated that if approved to proceed, City staff would also like to apply to the AARP Community Challenge 2020 Grant Program to fund this project. She stated that there was an opportunity to apply under the create a vibrant space category.

After some discussion, Councilmember Terry Freese made a motion to recommend to the City Council the approval of a Mini Mural Park. Councilmember Russell Machann seconded the motion. All voted in favor.

The third item on the agenda was to review and consider Resolution: A resolution of the Wharton City Council authorizing the submission of an application to the AARP Community Challenge 2020 Grant Program and authorizing the Mayor of the City of Wharton to execute all documents related to said submission. Community Development Director Gwyn Teves stated to the Committee that the City staff would like to apply to the AARP Community Challenge 2020 Grant Program to fund the Mini Mural Park. She stated that there was an opportunity to apply under the create a vibrant space category. After some discussion, Councilmember Russell Machann made a motion to recommend to the City Council the approval of the submission of the application to the AARP Community Challenge 2020 Grant Program. Councilmember Steve Schneider seconded the motion. All voted in favor.

The fourth item on the agenda was to review and consider Bi-weekly Food Truck Monday Event. Community Development Director Gwyn Teves stated to the Committee that the City Staff of the Community Development and Code Enforcement Departments were requesting a recommendation to City Council for permission to implement a bi-monthly Food Truck Monday event starting in the spring at Guffey Park. She stated that this project would lay the groundwork for multiple goals in the City of Wharton's Comprehensive Plan, specifically related to encouraging and growing small/local business development and increasing economic opportunities. She stated that in addition to the economic impact, hosting this event would attract more people to the central downtown area, which is the historical core of our city. In summary this event would increase the likelihood participants will invest in the local businesses of the area, could improve community pride, and it provides a food source on a day where other restaurants are typically closed. She stated that this event would help the City achieve goals around parks and recreation in that it establishes Guffey Park as an open and out-door 'market space' destination that can be utilized for future farmer's markets, holiday markets, community garage sale/swaps, or other public gathering opportunities that build community. She stated that this event would be small and inexpensive, yet a powerful way for the City to start the path towards positive and successful growth for our community. After some discussion, Councilmember Russell Machann made a motion to recommend to the City Council the approval of the bi-monthly Food Truck Mondays Event. Councilmember Terry Freese seconded the motion. All voted in favor.

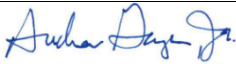
The fifth item on the agenda was adjournment. There being no further business to conduct Councilmember Steven Schneider moved to adjourn the meeting. Councilmen Terry Freese seconded the motion. All voted in favor.

The meeting adjourned at 6:00 p.m.

Andres Garza, Jr. City Manager

City of Wharton
120 E. Caney Street
Wharton, TX 77488

PARKS AND RECREATION COMMITTEE

Meeting Date:	7/27/2020	Agenda Item:	Resolution: A resolution of the Wharton City Council approving an architectural services agreement between the City of Wharton and Stern & Bucek Architects for the Guffey Park Pavilion Improvement Project and authorizing the Mayor of the City of Wharton to execute all documents related to said project.
<p>The City Staff would like to proceed with a proposal received from David Bucek of Sterns and Bucek Architects for Architectural, Structural and Civil Engineering for a new covered pavilion and public restrooms at Guffey Park. There have been numerous events held at the Guffey Park location and most recently is home to the Food Truck Mondays and the Wharton Farmers Market. It is the intention of the staff to create a covered pavilion area and provide public restrooms to be utilized for future downtown events and festivals.</p> <p>Attached are some examples of designs that would be considered. This project has been envisioned in the past years but was unfortunately not completed. The City staff would like to move forward with the proposal for the planning portion to be funded in this fiscal year's Park Budget and would look at construction in next year's budget. The design would possibly include multiple phased portions that could be implemented or built upon over future years. Funding for this project would come from the Wharton Economic Development Corporation's (WEDC) allocation for the current and 2020-2021 funds.</p> <p>Community Development Director Gwyn Teves will be present to answer any questions.</p>			
City Manager: Andres Garza, Jr.		Date: Thursday, July 23, 2020	
Approval: 			
Mayor: Tim Barker			



City of Wharton

120 E. Caney • Wharton, TX 77488
Phone (979) 532-2491 • Fax (979) 532-0181

MEMORANDUM

DATE: July 21, 2020
FROM: Gwyneth Teves, Community Development Director
TO: Parks and Recreation Committee
SUBJECT: Request recommendation to proceed with proposal received by Stern & Bucek Architects.

The City Staff would like to proceed with a proposal received from David Bucek of Sterns and Bucek Architects for Architectural, Structural and Civil Engineering for a new covered pavilion and public restrooms at Guffey Park.

There have been numerous events held at the Guffey Park location and most recently is home to the Food Truck Mondays and the Wharton Farmers Market. It is the intention of the staff to create a covered pavilion area and provide public restrooms to be utilized for future downtown events and festivals.

Attached are some examples of designs that would be considered. This project has been envisioned in the past years but was unfortunately not completed. City staff would like to move forward with the proposal for the planning portion to be funded in this fiscal year's Park Budget and would look at construction in next year's budget. The design would possibly include multiple phased portions that could be implemented or built upon over future years.

It is my recommendation that the proposal be recommended to City Council for approval.

If you should have any questions, please contact me at 979-532-2491 ext 238. Thank You.

June 18, 2020

Mr. Andres Garza, Jr.
120 E. Caney Street
Wharton, Texas 77488

Re: Proposal for a new covered pavilion at Guffey Park

Dear Mr. Garza,

Stern and Bucek Architects is pleased to submit a proposal for Architectural, Structural and Civil Engineering for a new covered pavilion and public restrooms at Guffey Park. Civil and Structural engineering will be provided by Mark Taylor with Jaymark Engineering Corporation.

The architectural services will include conceptual studies, a rendering, design development drawings, construction documents and construction administration.

Structural Engineering will provide drawings for slab on grade foundation with grade beams and piers with the understanding the primary structure will be a prefabricated metal building structure and roof to be engineered by the metal building fabricator. Structural engineering will include design of masonry walls at the restrooms and primary entrance. It is assumed much of the structure will be open around the perimeter to promote cross ventilation.

Civil Engineering will provide dimension control plan, grading plan, SWPPP and traffic control. Given the current site is entirely impervious and is located in an area prone to flooding it is assumed that the new structure will be designed to flood without displacing water and that no detention requirements or drainage calculations are required. If it is determined the site drainage plan and calculations are required the services can be provided for additional fee.

While the size and final design has not been determined, the proposed fee assumes a covered pavilion of approximately 16,000 square feet with an estimated cost of \$400-500,000.

Our proposed fee for professional services from SD through CA as described above is as follows:

Civil	\$ 8,000
Structural	\$12,000
Architect	<u>\$16,000</u>
Total Professional Fees	\$36,000

Note: MEP design is not provided as part of the proposed scope. Once the design is finalized this can be provided. This proposal also assumes specifications will be provided as part of the drawings. If a written specification document is required this can be provided at additional cost.

In addition to the professional services described above, there will be reimbursable expenses estimated not to exceed \$3,000 which will include Texas Accessibility Standards submission, plan review and inspection. This proposal also assumes the Owner will provide a survey in electronic format, with a base flood certificate and Geotechnical soil borings as required.

Services beyond those outlined in this letter will be performed at professional hourly rates. The professional hourly rates for Stern and Bucek Architects may be adjusted on a semi-annual basis on the first day of January and July.

Sincerely,



David Bucek, FAIA

Proposal accepted by:

Andres Garza, Jr.





**CITY OF WHARTON
RESOLUTION NO. 2020-XX**

A RESOLUTION OF THE WHARTON CITY COUNCIL APPROVING AN ARCHITECTURAL SERVICES AGREEMENT BETWEEN THE CITY OF WHARTON AND STERN & BUCEK ARCHITECTS FOR THE GUFFEY PARK PAVILION IMPROVEMENT PROJECT AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID PROJECT.

WHEREAS, The Wharton City Council wishes to engage the services of Stern & Bucek Architects to provide professional services in connection with said project; and,

WHEREAS, Stern & Bucek Architects wishes to provide said services for the Guffey Park Pavilion Improvement Project; and,

WHEREAS, The City of Wharton and Stern & Bucek Architects wishes to be bound by the conditions of said professional services agreement; and,

WHEREAS, The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute the agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS as follows:

Section I. The Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute a professional services agreement with Stern & Bucek Architects for the Guffey Park Pavilion Improvement Project

Section II. The City of Wharton and Stern & Bucek Architects are hereby bound by the conditions as set forth in the agreement.

Section III. That this resolution shall become effective immediately upon its passage.

Passed, Approved, and Adopted this 27th day of July 2020.

CITY OF WHARTON, TEXAS

By: _____
DON MUELLER
Mayor Pro-Tem

ATTEST:

PAULA FAVORS
City Secretary